



APPLICATION for LAND USE PERMIT

KWANLIN DÜN FIRST NATION

WE ARE HERE TO HELP

Staff at Heritage, Lands and Resources will assist and help guide citizens through the land application process. If you have questions or need help, please call Jimmy at 334-2746 or email jimmy.kennedy@kdfn.net

Application Number: _____

Parcel Code Number: -----

Date / Time Rec'd: _____

(office use only)

PART 1 – APPLICANT CONTACT INFORMATION

APPLICANT INFORMATION

Company/Organization: *Arctic Winter Games 2026*

Last Name: <i>Butler</i>	First Name: <i>LIZ</i>	Middle Name:
Are you a Kwanlin Dün First Nation Beneficiary and/or Citizen? <input type="checkbox"/> BENEFICIARY <input type="checkbox"/> CITIZEN <input checked="" type="checkbox"/> NO	Are you a COMPANY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Business Licence #:	Are you currently 19 years of age or older? <input checked="" type="checkbox"/> YES

Address: *401 Main St*

City/Town: <i>Whitehorse</i>	Territory/Province: <i>YT</i>	Postal Code: <i>Y1A 1H1</i>
Country:	Phone No.: [REDACTED]	Business Phone No:
Email: [REDACTED]	Preferred Method of Contact: <i>Email</i>	

AGENT ACTING ON BEHALF OF APPLICANT(S) (if required)

Last Name:	First Name:	Middle Name:
Address:		
City/Town:	Territory/Province:	Postal Code:
Country:	Phone No.:	Business Phone No:
Email:	Preferred Method of Contact:	

This is to confirm that the person named above may act as the agent on behalf of the applicant(s).

Signed: _____ Date: _____ (applicant)

Signed: _____ Date: _____ (co-applicant)

PART 2 - PROJECT PROPOSAL & LOCATION

PROJECT SUMMARY

Describe briefly the activity or project you wish to undertake on settlement land:
We would like to gather the Arctic Winter Games participants for the opening ceremony parade. Approx 1800 participants (age 14 to adult) would be dropped off then marshalled into contingents for the parade. We would also park an enclosed utility trailer for 4 to 5 days.

PARCEL SIZE, LOCATION & SITE COORDINATES

Community, Local or Geographic Area: (eg Marsh Lake Area, Whitehorse) Whitehorse
Settlement Land Parcel (R, C or S#): _____
Legal Description (Lot, Quad, CLSR, LTO): Gravel lot beside library between front St and the mixed use path by the river.
What is the area (in hectares) of the extent of land being applied for?
AREA: _____ hectares

SITE COORDINATES

The applicant must flag the limits of the proposed project area.
The applicant must arrange an in-person on site visit with the KDFN Lands Officer and verify the GPS coordinates in writing below prior to submitting this application for review. The corners of the application area are to be flagged/marked.

Latitude/Northing				
Longitude/Easting				
Latitude/Northing				
Longitude/Easting				

NTS Map Sheet No. _____ Community or Local Area: _____

APPLICATION SKETCH

A detailed, legible, and drawn-to-scale sketch must be provided outlining the applied for area and including:

- The boundary and configuration of the proposed parcel,
- The dimensions (in metres) of all proposed parcel boundaries,
- The area (in hectares) of the proposed parcel,
- Any existing, surveyed properties or Road rights-of-way that are adjacent or near the parcel,
- Any existing roads, trails or pathways within or near the proposed parcel,
- Any road, trail or driveway that is proposed to be constructed to connect the parcel to a public road, street, or highway,
- All waterbodies and drainage courses within or near the proposed property,
- Any existing or proposed buildings or other improvements on or near the proposed property,
- An arrow indicating north,
- The scale at which the sketch is drawn,

- (Any other specific information as may be required by HLRD.)

Empty rectangular box for providing additional information.

PART 3 – SITE CHARACTERISTICS AND INFORMATION

PLANNING and ZONING

Applicable Land Use Plans or Community Plan in effect for the proposed project area: _____
Current Planning / OCP designation of the proposed project area: _____
Current zoning bylaw or zoning regulation designation for the proposed project area: _____

SITE CHARACTERISTICS

Describe the Site Characteristics (topography, soil conditions, landscape features, vegetation coverage etc):
Gravel parking lot

Describe any adjacent or nearby creeks, rivers, lakes or other bodies of water?

PART 4 – PROJECT DETAILS

A clear, concise description of proposed development activity will help determine whether the development activity will require assessment under the YESAA. If an assessment is required, the applicant will be required to complete and submit a YESAA Form 1 application to the YESAB designated office. When filling out the sections below, if the space provided is insufficient, please attach any additional pages you may need to fully explain any activity.

DETAILED PROJECT DESCRIPTION: Please describe the details, scale, scope and nature of the proposed activity or project:
Approx 1800 participants would be dropped off on Front St between Jarvis and Strickland St. They would gather in contingents and be organized to march to Shipyards for the ceremony. We would like to close the lot for the day to set up. Some vehicles would be parked and people would be standing in the lot.

TIMEFRAME: Provide an estimated schedule and overall timeframe from project commencement through to completion of development and potential restoration on the site.
First bus would arrive at 5:15pm and the last bus at 6:30pm. The parade leaves at 6:45pm

FUEL STORAGE AND CONTAINMENT: Please provide detailed information regarding the delivery, type, volume capacity and storage of fuel to be used on site. Also provide a fuel spill contingency plan.
No fuel will be stored on site

EQUIPMENT: Please describe or list any equipment (heavy equipment, drills, pumps etc) intended to be used):

We would like to park a utility trailer for a few days.
A few volunteer vehicles would be parked during the event.

SITE PREPARATION: Describe all site preparation activities that will occur. Activities such as clearing, grubbing, stripping, drilling, burning of debris, construction of buildings or structures, and any earthworks. Include the use and type of any heavy machinery planned to be used in these activities.

N/A

ACCESS: Explain how you will access the site, and if you plan to construct a new road or upgrade an existing access. Also confirm if or how others may be affected by your access plans.

N/A

SERVICES & DISPOSAL: Describe provisions or requirements for:

Supply of Water (for drinking or other purposes):

Garbage Disposal: Garbage cans will be provided and removed after the event

Sewage (sanitary or grey water): Porta potties will be located in the gravel lot across front St.

Overburden Disposal (organic soil and waste):

Brush and Tree Disposal:

PROPOSED RESTORATION: Please describe how the site will be restored or reclaimed upon completion or decommissioning of the activity or project:

First aid will also be located in the gravel lot across the street.

The lot would be used for gathering people and parking a few vehicles only. We would be responsible for closing the lot in the morning and reopening it after the event. All garbage and pylons used during the event would be removed.

APPLICANT CONSENT

I/we have read all of the information contained in this application or have had it explained by a third party and fully understand it.

I/we certify that all submitted information is true and correct to the best of my knowledge and belief.

I/we understand that any misrepresentation in this application may invalidate this application and may result in the revocation of any land interest resulting from this misinformation.

I/we hereby acknowledge and confirm that the submission of this application does not grant me/us any rights to occupy or use the land for which I/we applied for prior to the approval and completion of all conditions attached to this land authorization, should this application be approved.

I/we have read all of the relevant regulations and policies and believe to the best of my knowledge that my/our application is in compliance with all requirements.

The information contained in or attached to this application is being collected under the authority of the Kwanlin DŪn First Nation Lands Act (2020). This information may be shared with other persons or agencies for the purpose of reviewing the request for land. Care will be taken to protect your personal information.

SIGNATURE:



Applicant:

LIZ BUTLER

Co-applicant:

Date:

Dec 17, 2025

Date:

PLEASE RETAIN A PHOTOCOPY OF THIS APPLICATION FOR YOUR PERSONAL RECORDS

CHECKLIST

The checklist is to help you complete all applicable sections of this application and to ensure that all additional information is attached. Incomplete applications will not be accepted and will be returned to the applicant for completion.

All Land Use Applicants must provide:

- Fully Completed Application
- Detailed Site Sketch
- GPS coordinates verified by the KDFN Lands Officer
- Site flagged consistent with the GPS coordinates
- Other documents, permits, authorizations or approvals as may be required on a case by case or use-specific basis.

In addition, Commercial/Industrial Applications must also include:

- Business Plan or Project Plan
- Detailed Site Plan
- Copy of Business Licence
- For quarries and industrial applications, an operations plan and a decommissioning/rehabilitation plan
- Fee with the application