



Kwanlin Dün First Nation POST-SECONDARY PROGRAM POLICY

Initial Approval Date: 2022-06-02	Revised Date:
Legislative Authority: Kwanlin Dün First Nation Constitution	Policy Authority: OIC-2022-27
Administrative Authority: Education and Social Development	

1. Definitions

Citizen has the same meaning as in the *KDFN Constitution*.

Director means the Director, Education and Social Development or designate.

Financial Support Period means the timeframe approved for funding as per the letter of acceptance.

Full-time student means a student that is registered for and attending a full course load as defined by the eligible institution.

Manager means the Manager, Education or designate.

Part-time student means a student that is registered for and attending a partial course load as defined by the eligible institution.

2. Policy

2.1 Subject to the terms of this policy, Kwanlin Dün First Nation (“KDFN”) intends to provide financial support to Citizens who are enrolled in a post-secondary program at an eligible institution.

3. Eligibility

- 3.1 Citizens are eligible to apply for financial support under this policy.
- 3.2 Eligible post-secondary programs are delivered by a public Canadian institution identified by Employment and Social Development Canada (ESDC), or by a public international institution that, in the opinion of the Manager, is similar in kind and quality to Canadian Institutions.
- 3.3 Post-secondary programs delivered through a private institution recognized by ESDC may be considered on a case-by-case basis.

4. Financial Support

- 4.1 Financial support will be provided during the approved period of study (the “Financial Support Period”).
- 4.2 The following categories of financial support are available under this policy to the maximum allowable amounts, as listed in Appendix A:
 - 4.2.1 Actual application, tuition, and other mandatory fees.
 - 4.2.2 Living allowance for full-time students intended to help cover the cost of shelter, food, incidentals, and local public transportation.
 - 4.2.3 Program supplies and book allowance, intended to cover the costs of recommended or required course books and supplies.
 - 4.2.4 Travel allowance for full-time students, intended to cover travel costs not covered in the local public transportation provided in living allowance, to attend school.
 - 4.2.5 In exceptional circumstances, additional funding may be available and is intended to help cover expenses that a student incurs that is not covered in the monthly living allowance. These are reviewed and considered by the Manager on a case-by-case basis to a maximum amount per fiscal year.
- 4.3 The Manager will determine the amount of financial support to be offered during the Financial Support Period in accordance with Appendix A.
- 4.4 The Manager will review Appendix A annually and update.
- 4.5 With the exception of application fees, tuition or shelter deposits, financial support will not be provided prior to the Financial Support Period.

5. Application and Notice of Decision

- 5.1 A Citizen seeking financial support under this policy may apply by submitting a completed application form and consent form to the Manager.
- 5.2 After considering an application, the Manager may deny, approve or conditionally approve an application in whole or in part.
- 5.3 Applications must be received no less than four weeks in advance of the program start date.
- 5.4 Applications will be denied for applicants that have a financial debt owed to KDFN and is not in compliance with a negotiated repayment plan with respect to that debt.
- 5.5 Applications will be denied for applicants who have exceeded twelve fiscal years post-secondary financial assistance from KDFN, whether under this policy or under a former program or policy.
- 5.6 Applications approved or denied by the Manager will be provided to the applicant in writing within fifteen (15) days of receiving the application.
- 5.7 Applicants approved by the Manager will be provided a letter of acceptance and agreement that will set out the Financial Support Period, the amount of financial support in accordance with section (4), circumstances in which repayment of the financial support provided may be required and any other terms and conditions the Manager determines to be necessary that must be met by the student.

6. Compassionate Support

- 6.1 At the discretion of the Manager, a student requesting compassionate support may be eligible for an additional travel allowance, in accordance with section (4), per fiscal year.

7. General

- 7.1 All financial support will be determined and provided in Canadian funds.
- 7.2 The provision of financial support under this policy is subject to budgetary appropriation and availability of funds.
- 7.3 The Manager will, on behalf of KDFN, administer the Post-Secondary Program Policy.

8. Appeals

- 8.1 Written appeals may be directed to the Director within thirty days of delivery of the notice of decision.

**Kwanlin Dün First Nation
Post-Secondary Program
Policy
Appendix A**

Monthly Living Allowance Description	Current Rate	Fed Tax	YT Tax	Tax Total:	Net Pay
Single Student	\$ 1,355	0.00	0.00	0.00	\$ 1,355.00
Single Student with					
1 dependent	\$ 2,491	114.17	48.71	162.88	\$ 2,328.12
2 dependents	\$ 3,108	199.98	85.32	285.30	\$ 2,822.70
3 dependents	\$ 3,725	285.79	121.94	407.73	\$ 3,317.27
\$50.00 for each additional dependent (4 dependents shown)	\$ 3,775	292.74	124.90	417.64	\$ 3,357.36
Student with Spouse (no dependents considered)	\$ 2,707	144.21	61.53	205.74	\$ 2,501.26
1 dependent	\$ 3,324	230.02	98.14	328.16	\$ 2,995.84
2 dependents	\$ 3,941	315.83	134.76	450.59	\$ 3,490.41
3 dependents	\$ 4,558	401.64	171.37	573.01	\$ 3,984.99
\$50.00 for each additional dependent (4 dependents shown)	\$ 4,608	408.60	174.34	582.94	\$ 4,025.06
 Categories of financial support description	 Current Rate		 Current Rate		
Tuition	\$ 7,500	per semester	\$ 15,000	per fiscal year	
Program Supplies and Book Allowance - full-time student	\$ 900	per semester			
Program Supplies and Book Allowance - part-time student	\$ 350	per semester			
Travel	\$ 1,000	per fiscal year			